



*Board of Education of the City of St. Louis*  
**CAREER OPPORTUNITY**

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<b><i>Position Title:</i></b>	Custodian I
<b><i>Payroll/Personnel Type:</i></b>	12 Month Position
<b><i>Reports to:</i></b>	Custodial Zone Supervisor and/or Designee

**Position Summary:**

This is manual work in the custodial care of schools and other buildings. Employees in class perform cleaning tasks in schools and other buildings. Primary responsibility is for the effective use of proper methods, use of chemicals and materials in maintain the cleanliness appearance and sanitation. Work is assigned and performed in accordance with established procedures or follows a well-defined routine. Instructions from supervisors are specific in nature, and work is subject to close inspection in progress or upon completion to insure performance of work in accordance with established standards of specific instructions for housekeeping.

**Essential Functions:**

- Cleans, sweeps, mops and scrub floors, stairways and hallways; dusts and cleans furniture, equipment, fixture, window sills, railings, chalk rails and blackboards; polishes brass; gathers and removes waste paper from building.
- Scrubs and disinfects toilets, wash bowls, urinals and washroom fixtures, and replenishes washroom supplies.
- Move and arrange furniture; replaces fluorescent light bulbs, clean fixtures, operate elevators in a relief capacity; receive supplies and transport to proper location.
- Removal of snow from walkways; cuts and water grass; dispose of trash around school and other buildings.
- Clean windows inside and outside of building using high step ladder and safety equipment as required by regulation.
- Operate and maintain equipment such as scrubbing machine, wet/dry vacuum, lawn mower, snow blower, weed eater, and yard vacuum.
- Must be able to lift a minimum of 60 pounds, i.e., buckets of water, furniture, equipment. Must climb ladders, much time is spent standing, walking and bending.
- Must be able to withstand extreme temperatures. Must be physically able to wear dust mask/respirator and face protection due to potentially hazardous environments.
- Some knowledge of the methods, materials and equipment ordinarily used in cleaning public buildings.
- Knowledge of floor care and ventilating equipment.
- Ability to establish and maintain effective working relationships with other custodial personnel, faculty, students and the general public.
- Ability to learn routine repetitive tasks quickly.
- Ability to understand and follow oral and written instructions.
- Physical strength sufficient to perform heavy manual work.

**Experience:**

- Three (3) years of experience in custodial/ housekeeping or equivalent combination of training and experience.

